CA Women Digital Directory

User Guide

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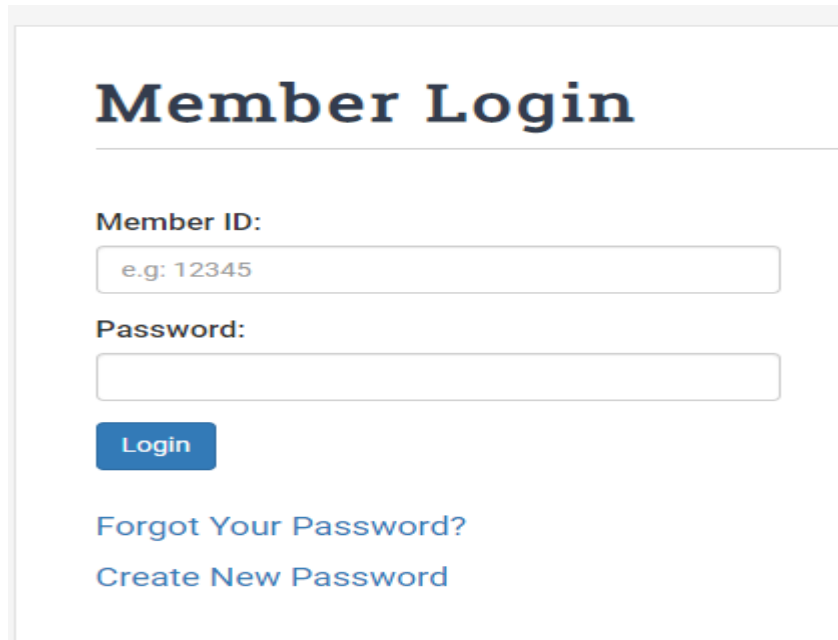
Step # 1 How to Login at Members Portal?

The first step requires login to the ICAP member's secured portal. The following link will be used:

https://member.icap.org.pk/

Once the above link is clicked the following screen will appear which will require your credentials for authorized login by entering your membership ID and Password:

Member Login

Member ID:

> e.g: 12345

Password:

[Login]

Forgot Your Password?

Create New Password

Step # 2. After login click on Profile for CA Women Digital Directory

The following tab will appear, click this tab for updating your profile for digital directory:

Profile for CA Women Digital Directory

Click here to complete your profile for CA Women Digital Directory.

[Read More]

Step # 3 How to enter your particulars for CA Women Digital Directory?

The completion of step # 2 will open a digitalized user-friendly form where you will require to input all your particulars. The following screen shot indicates the form outline and you will be required to input all mandatory information marked as * in front of each heading.

CA PAKISTAN
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Home / Profile for CA Women Digital Directory – Changed

Profile for CA Women Digital Directory — Changed

as Eligible Woman Board Member

Note: All fields with * are mandatory.

Basic Information

Note: Inorder to change personal details click here

ICAP Membership No.:	Name:	Professional Title:
9999999	IT DEPT	ACA
Email:	**Cellphone:**	**Country:**
illahi.bux@icap.org.pk	03331324567	Pakistan
City:	**Current Location(Country):** *	**Current Location(City):** *
Karachi	Pakistan	Islamabad
Job Experience: *		
0-5 Years		

Directorship

DTP: *	Yes	DTP Year:	2015

Directorship Status	Company of Name	Year (From)	Year (To)	Nature of Directorship	Action
Current	Director	1961	1962	Non-Executive	

Add More Directorship

Boards and Committees

Please write credentials in descending order (in the chronology of occurrence)

Company Name	Sector	Board/Committee	Name of Board/Committee	Year (From)	Year (To)	Action
Board	Audit firms	Board	BBB	2017	2008	

Add More Board

Professional Qualifications & Certifications

Please write credentials in descending order (in the chronology of occurrence)

Qualification*	Institute*	Year (From)*	Year (To)*	Award/ Achievments	Action
MBBS	Dehli	2015	2018	Iifa Award	

Add More Education

Professional Experience

Please write credentials in descending order (in the chronology of occurrence)

Post Qualification Experience

Organization *	Designation *	Year (From)*	Year (To)*	Action
Tata	Manager	2012	2018	

Add More Post Qualification Experience

Pre-Qualification Experience

Organization	Designation	Year (From)	Year (To)	Action
Bala	Senior Manager	2017	2016	

Add More Pre-Qualification Experience

Sector: * (For multiple selections press and hold the CTRL key)	Audit firms / Automobile Assembler / Automobile Parts & Accessories / Bonds
Key Areas: * (For multiple selections press and hold the CTRL key)	Assurance and taxation and other services / Budgeting and Forecasting / Consultancy and advisory / Corporate Compliance

Professional Achievements and Awards

Please write credentials in descending order (in the chronology of occurrence)

Briefly Explain Your Achievements (one liner only for each achievement) [150 characters max]	Action
This is an example	

Add More Achievements

Brief Profile

(Open ended answer) [1000 characters max]

Profile photo should be here

Picture file format must be JPG, JPEG, PNG or GIF & file size should be equal or less than 1MB.
CV / Resume file format must be in PDF & file size should be equal or less than 1MB.

Change Picture:
Choose File   No file chosen

Change CV:
Choose File   No file chosen

Undertaking: *

☐ It is hereby confirmed that the provided information is accurate and I allow the CA Women Committee to the inclusion of my profile in the CA Women Digital Directory. I also understand that the inclusion of a profile or name in the Directory does not guarantee selection as an Independent Director.

Submit

How to update the CA Women Digital Directory?

After first time submission of all particular any subsequent update can be made by following same steps # 1 to 3 above.